

First English Lutheran Early Learning Center

Parent/Provider Contract

Child(ren): _____

- I have read the First English Lutheran Early Learning Center Handbook and agree to comply with all policies and procedures.
- I understand and agree to the days and times of my child's attendance listed on the contract. I understand that my child may not attend different days than stated on the contract without prior permission. I also understand that I must pay the tuition for the enrollment listed on the Friday before services begin.
- The times below are not flexible unless approved by the director.

My hours are:

Monday _____ am/pm to _____ am/pm

Tuesday _____ am/pm to _____ am/pm

Wednesday _____ am/pm to _____ am/pm

Thursday _____ am/pm to _____ am/pm

Friday _____ am/pm to _____ am/pm

My weekly rate is \$_____ is due the Friday before attendance each week. I understand there is a \$15.00 late fee that will be added for a late payment.

Accepted methods of payment include cash, check or money order. If a personal check is returned due to lack of funds, the parent must pay the \$25 returned check fee. If a check is returned more than one time, only cash or money orders will be accepted as payment.

Parent Signature: _____

Date: _____

Provider Signature: _____

Date: _____